

**EVALUATION OF ADMINISTRATIVE STAFF**

District Administrator

In January of each year, or as soon as thereafter as practicable, the Board shall devote a session to the evaluation of the District Administrator's performance, with the District Administrator present.

The evaluation shall be based on a Board-approved evaluation form and such performance objectives as may be agreed to by the Board and District Administrator.

Other Administrative Staff

The District Administrator shall evaluate and report to the Board, at the session devoted to the evaluation of the District Administrator's performance, on the performance of all administrative personnel and make recommendations to the Board regarding their employment and salary status.

The annual evaluation shall be based on the administrator's duties and responsibilities as outlined in a Board-approved job description and such performance objectives as may be agreed to by the District Administrator and the administrator.

LEGAL REF:           Section 118.24 Wisconsin Statutes

CROSS REF:           221, Administrative Contracts  
Administrative Staff Job Descriptions

APPROVED:           March 12, 2001

REVISED:            December 10, 2012