

PUBLIC SCHOOL OPEN ENROLLMENT

Nonresident Open Enrollment Students

Full-Time Open Enrollment – A nonresident student may apply for full-time enrollment in a district school under the open enrollment program. Applications shall be accepted and acted upon in accordance with procedures and timelines specified in state law.

The district shall consider the following criteria when accepting or rejecting a nonresident student's application for full-time enrollment:

1. Preference shall be given in accepting applications to nonresident students attending school in the district and their siblings.
2. The district shall consider the availability of space in the schools, programs, classes or grades within the district. In determining the availability of space, the district may consider criteria such as class size limits, student-teacher ratios or enrollment projections and may include in its count of occupied spaces students attending the district for whom tuition is paid and students and siblings of students who have applied under the open enrollment program and are already attending school in the district.
3. The district shall not accept a student who has been expelled by a school district during the current school year or preceding two school years for conduct specified in the law or who has disciplinary proceedings pending on such conduct. Conduct specified in the law includes endangering the health, safety or property of others, conveying or causing to be conveyed a bomb threat involving school property and possessing a dangerous weapon while at school or under the supervision of a school authority.

If any of the above disciplinary actions occur after initial acceptance of the student and prior to the student starting school in the district, enrollment shall be denied to the nonresident student.

4. The district shall consider if the special education or related services required by the student's individualized education program (IEP) are available in the district or if there is space available in the special education program identified in the student's IEP. Considerations shall include class size limits, student-teacher ratios, state enrollment guidelines and enrollment projections.

If the student's IEP changes after the student begins attending the district and the special education program or related services required by the IEP are not available in the district or if there is no space available in the program identified in the IEP, the student shall be returned to the district of residence.

5. If the student has been screened for a possible disability or been identified as having a disability, but has not yet been evaluated pursuant to state and federal requirements, the student shall not be accepted for enrollment until an IEP is in place. At that time, the above considerations shall apply.

A nonresident student may attend a pre-kindergarten, four-year-old kindergarten, early childhood or school-operated day care program in the district only if the student's resident district offers the same type of program that the student wishes to attend and the student is eligible to attend that program in his/her resident district.

If the district receives more nonresident applications for a particular grade or program than there are spaces available in the grade or program, acceptance shall be based on a random selection of applicants after giving preference to nonresident students and to siblings of nonresident students who are already attending school in the district. If the district determines that space is not otherwise available for open enrollment students in the grade or program to which an individual has applied, the Board may nevertheless accept an applicant who is already attending school in the district or a sibling of the applicant.

Nonresident students enrolled under this policy must reapply for enrollment prior to admission to middle school or high school, whichever comes first.

Part-Time Open Enrollment – A nonresident public high school student may apply for enrollment in a course(s) in the district under the part-time open enrollment program. Applications shall be accepted and acted upon in accordance with procedures and timelines specified in state law. The district shall consider the same criteria when accepting or rejecting a nonresident student's application as resident students except that preference shall be given to resident students for course enrollment.

Transportation (Full-Time and Part-Time Open Enrollment) – The parent(s)/guardian(s) of nonresident students shall be responsible for transportation of the student to and from district schools, except as otherwise provided by law.

Rights and Responsibilities (Full-Time and Part-Time Open Enrollment) – Nonresident open enrollment students attending school or classes in the district have all the rights and privileges of resident students and are subject to the same rules and regulations as resident students with the exception of those who become habitually truant. If an open-enrolled pupil becomes habitually truant, the District may prohibit the pupil from attending in the succeeding semester or school year.

Resident Open Enrollment Students

Full-Time Open Enrollment – Resident students may apply for full-time enrollment in another public school district in accordance with state law. A resident student may apply for admittance under the full-time open enrollment program to no more than three nonresident school districts in any school year.

The number of students permitted to enroll in another public school district shall be limited as authorized by state law. If the district receives more applications than the allowable number, acceptance shall be determined by random selection. Preference shall be given to students already attending public school in the district to which they are applying and their siblings.

Part-Time Open Enrollment – Resident high school students may apply for enrollment in no more than two courses in other public school districts in accordance with state law. The district shall deny a student’s application to attend a course in other public school districts if the cost of the course would impose a financial burden on the district. The district shall reject a student’s application to attend a course in another public school district if the course conflicts with the student’s IEP.

Transportation (Full-Time and Part-Time Open Enrollment) – The parent(s)/guardian(s) of resident open enrollment students shall be responsible for providing student transportation.

LEGAL REF.: Sections 118.13 Wisconsin Statutes
 118.51
 118.52

CROSS REF.: Chapter 115, Subchapter V
 424-Rule, Procedures for Dealing with Public School Open Enrollment
 Applications
 343.1, Class Size
 411, Equal Educational Opportunities
 420, School Admissions

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