

# SCHOOL DISTRICT OF IOLA-SCANDINAVIA

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## COMMUNITY USE OF SCHOOL FACILITIES OR EQUIPMENT

Community organizations are encouraged to and shall be permitted to use school facilities or equipment when such use will not interfere with the school program.

Approval – The District Administrator, or his/her designee, shall be authorized to approve and schedule the use of school facilities or equipment by community organizations.

Use of School Equipment – School equipment may be loaned to community organizations for use outside the building for educational, civic or charitable purposes when:

1. The group borrowing the equipment agrees to accept responsibility for repairing or replacing any equipment damaged or lost while in its possession.
2. The equipment is not unusually expensive or subject to easy damage.
3. The equipment is in good condition.
4. The group will provide a competent operator for any equipment loaned.

Use For Private Gain – The use of school facilities by any organization operated for private gain may be permitted only when an educational, civic or charitable purpose will be served.

Fees – Organizations operated for private gain shall be charged a fee for using school facilities. The fee shall be based on an hourly rate for the use of desired rooms/areas plus required custodial services. Fees may not exceed actual costs.

Insurance – The District Administrator or Board may require certain organizations to carry adequate liability insurance.

Legal Counsel Review – Contracts requiring extensive use of school facilities or involving large groups of people shall be reviewed by the district's legal counsel.

LEGAL REF.: Sections 120.12(9) Wisconsin Statutes  
120.13(17), (19) & (21)

CROSS REF.: 830-Rule, Guidelines for Community Use of School Facilities  
831, Tobacco Use on School Premises and at School Events  
832, Weapons and Explosives on School Premises  
833, Use of Motorized Vehicles on School Premises

APPROVED: November 11, 2002

REVIEWED: January 9, 2006