

SCHOOL DISTRICT OF IOLA-SCANDINAVIA

SERIES 500: PERSONNEL

- 510 Personnel Goals and Objectives
 - 511 Equal Employment Opportunities
 - 511-Rule, Employee Discrimination Complaint Procedures
 - 511.1 Harassment (See policy 411.1)
- * 520 General Personnel Policies
 - * 521 Staff Involvement in Decisionmaking
 - * 522 Staff Conduct
 - 522.1 Drug-Free Workplace
 - 522.11 Alcohol and Drug Use by Bus Drivers
 - 522.2 Professional Staff Duties and Responsibilities
 - 522.3 Gifts and Gratuities (See policy 164)
 - 522.3 Tobacco Use on School Premises and at School Events (See policy 831)
 - 522.4 Weapons and Explosives on School Premises (See policy 832)
 - 522.5 Use of Motorized Vehicles on School Premises (See policy 833)
 - 522.6 Staff Political Activities
 - 522.7 Staff Conflict of Interest
 - 522.8 Staff Acceptable Use Agreement
 - * 523 Staff Health and Safety
 - 523.1 Staff Physical Examinations
 - 523.2 Communicable Diseases (See policy 453.3)
 - 523.21 Employees Occupationally Exposed to Bloodborne Pathogens
 - 527 Employee Grievance Policy and Procedure
 - 527 – Exhibit Employee Grievance Form
- * 530 Professional Staff Policies
 - 531 Professional Staff Positions and Certification Requirements
 - 531.1 Teacher (Job Description)
 - * 531.2 Guidance Counselor Job Descriptions
 - 531.21 Middle/High School Guidance Counselor (Job Description)
 - 531.22 Elementary School Guidance Counselor (Job Description)
 - 531.3 District Library Media Director (Job Description)
 - 531.31 K-6 Library Media Specialist (Job Description)
 - 531.4 School Psychologist (Job Description)
 - 531.5 Gifted and Talented Coordinator K-12 (Job Description)
 - 531.6 Reading Specialist (Job Description)
 - * 532 Professional Staff Contracts
 - 532.1 District Administrator’s Role in Negotiations
 - 532.2 Professional Staff Contracts
 - 532.3 Professional Staff Unpaid Leaves of Absence
 - 533 Personnel Hiring
 - 534 Substitute Teachers

- 535 Professional Staff Assignments
- * 536 Reduction in Professional Staff Workforce

- 537 Professional Staff Development
 - 537-Rule, Professional Staff Inservice Guidelines
- 538 Professional Staff Evaluation

* 540 Support Staff Policies

- * 541 Support Staff Positions
 - 541.1 Teacher's Aide (Job Description)
 - * 541.2 Secretarial Job Descriptions
 - 541.21 District Administrative Secretary (Job Description)
 - 541.22 Middle/High School Office Manager (Job Description)
 - 541.23 Elementary School Office Manager (Job Description)
 - 541.24 Middle/High School Counseling Office Secretary (Job Description)
 - 541.25 Payroll Assistant (Job Description)
 - 541.3 Maintenance Personnel (Job Description)
 - 541.31 Buildings and Grounds Lead Person (Job Description)
 - 541.4 Night Custodian (Job Description)
 - 541.5 Head Cook (Job Description)
 - 541.51 Assistant Cook/Elementary Kitchen Manager (Job Description)
- * 542 Support Staff Contracts
- 543 Personnel Hiring (See policy 533)

* ***Represents a general policy category or a policy topic not currently addressed in Board policy***