

SCHOOL DISTRICT OF IOLA-SCANDINAVIA

531.6

READING SPECIALIST (Job Description)

Qualifications: (1) Must have earned a master's degree in reading or Reading Specialist license; (2) Must have a minimum of three years of successful classroom teaching experience in which the teaching of reading was an important responsibility of the position; (3) Must maintain certification as a reading specialist; and, (4) Must meet any additional qualifications set by the district.

Chain of Supervision: Reports directly to the Elementary Principal/-Curriculum Coordinator. Responsible to the principals for the building programs being coordinated as a part of the District's Reading/Language Arts Program.

Duties and Responsibilities: The Reading Specialist provides leadership and direction at the school and district levels, working with teachers, administrators, students and other community members to design, implement, coordinate, and evaluate a comprehensive reading program. The school wide reading program includes developmental, remedial, content area, and enrichment reading that integrates the language arts across the curriculum.

The Reading Specialist shall:

1. Act as an instructional leader in guiding, directing, modeling, and supervising reading instruction across the K-12 curriculum, including the Title I Program.
2. Work collaboratively with administration to develop, implement, and coordinate a comprehensive K-12 Reading/Language Arts program.
3. Annually evaluate the comprehensive Reading/Language Arts Program and report to the School Board.
4. Provide a wide variety of staff development offerings and act as a resource in Reading/Language Arts for teachers, parents, administrators, and community members.
5. Support authentic ongoing reading assessment.
6. Disseminate materials and information on current research related to Reading/Language Arts.
7. Be professionally active in educational associations related to Reading/Language Arts, including regular participation in conferences, workshops, and other staff development opportunities.
8. Perform any and all other duties prescribed by the District Administrator, Elementary Principal/ Curriculum Coordinator or Board.

Evaluation: The Elementary Principal/ Curriculum Coordinator shall complete an evaluation in accordance with Board policy.

Terms of Employment: The Reading Specialist shall be employed for the contractual school year with contract provisions to conform to the negotiated agreement with Board.

LEGAL REF: Section 121.02(1)(q) Wisconsin Statutes
 PI 3, Wisconsin Administrative Code
 PI 8.01(2)(q)

CROSS REF: 538, Professional Staff Evaluation

APPROVED: May 14, 2001; March 14, 2016

REVISED: February 14, 2005
 June 11, 2012
 February 8, 2016