



GROUP SWIM POLICY – School Groups

Thanks for choosing the Iola-Scandinavia Community Fitness & Aquatic Center for your groups outing. Please read the following. We appreciate your business and look forward to your visit!

To ensure the safety of the group, we ask that the teachers/chaperones do the following:

1. READ THE PERMISSION SLIPS AND FLAG ANY CHILDREN WHO HAVE NOTES ABOUT NON-SWIMMING ABILITY. When you get to the pool, alert the lifeguards who these children are. Assist the lifeguards by keeping an eye on them.
2. Mail or drop off the permission slips **5 days** before coming. If that is not possible, bring with on the day of your visit.
3. Assist with supervising the men's & women's locker rooms.
4. Explain all the rules before arriving at the pool.
5. Be responsible for the behavior of any children in the group both in the water and out.
6. Help make sure the group take showers and that they don't leave anything in the men's & women's locker rooms – everyone's stuff should be put in the family locker room by going through the pool deck, not hallway.
7. Watch for rules being broken and assist with discipline, especially running on deck.
8. Provide adults in the water for children 3rd grade and under with a ratio of 1 adult for every 10 kids.
9. Assist with a swim test for children 5th grade and under to determine if able to go in deep end of pool. The head lifeguard will conduct the test and the group supervisors will assist with keeping them organized in line and putting on the wristbands.
10. Actively supervise the kids during the entire swim period.
11. Supervisors must abide by the rules of the facility also if swimming.
12. No whirlpool usage by supervisors unless adequate coverage is maintained.
13. Assist at the top of the slide if necessary. (Rules: feet-first on backside, no flips, must be 48" tall, wait for them to exit the area before letting the next child down, watch as they go down flume to make sure they are following the no-flip rule.)
14. No wet bodies in the lobby area. Everyone must be dried off completely before entering lobby. The floor is very slippery in the lobby area.
15. Advise your group to be careful with their property; lost items can spoil a visit.

Procedures on arrival:

1. The group will line up outside or wait on the bus.
2. While the group waits outside, the group leader will enter the main entrance, check in and pay at the front desk.
3. The group will then enter the building quietly, not running, and go into the meeting rooms. They will take off hats, coats, mittens, shoes/boots, and socks (depending on the season of the year).
4. The head lifeguard will discuss the process with the group and possibly go over the rules.
5. The group will go to their designated locker rooms, change and take all their belongings (have everyone bring a plastic bag) onto the pool deck (do not take a shower yet). We will guide you into the family locker room to put your stuff down.
6. The group will sit on the bleachers as the head lifeguard goes over the rules.
7. After listening to the rules, the group will shower (full head to toe, front and back) before entering the water.
8. If under 5th grade, the swim test will be conducted in the shallow end of the lap pool.

**IOLA-SCANDINAVIA COMMUNITY
FITNESS & AQUATIC CENTER
PERMISSION SLIP**

Child's Name: _____ **Phone:** _____

Parent's/Guardian's Name: _____ **Daytime Phone:** _____

Has your child had swimming lessons at the I-S Community Fitness & Aquatic Center? YES NO

If yes, what was the last level passed? (circle level) 1 2 3 4 5 6

If your child has NEVER had lessons, please describe your child's swimming ability?

_____ **Beginner** (does not like to swim; does not like to get their face wet or put head under)

_____ **Intermediate** (has some experience swimming and swims underwater)

_____ **Advanced** (is a fish and swims all the time, but has never had formal lessons)

Comments: _____

Swim Tests are required for children 5th grade and under unless your child has had swimming lessons at this facility and we know their level however, we also need your permission for the following:

My child can go on the WATERSLIDE: ____ YES ____ NO ____ w/an adult?

My child can go off the DIVING BOARD: ____ YES ____ NO

LIABILITY INFORMATION: You should be aware that Iola-Scandinavia Community Fitness & Aquatic Center programs involve an element of risk or danger for all participants and may cause serious injury, death or property loss. The Iola-Scandinavia Community Fitness & Aquatic Center and the Iola-Scandinavia School District does not provide nor cover any medical or hospital insurance for participants in our programs. All persons participating in Iola-Scandinavia Community Fitness & Aquatic Center sponsored activities must provide their own insurance and assume risk of all injuries. In consideration of:

_____ (print minor's name) ("Minor")
being permitted by I-SCF&AC to participate in activities and to use its equipment and facilities, I agree to indemnify and hold harmless the I-SCF&AC from any and all claims which are brought by, or on behalf of Minor, and which are in any way connected with such use or participation by Minor.

Signature of parent/guardian: _____ **Date:** _____

POOL GROUP BOOKING INFORMATION FORM

(To be completed and faxed to 445-5119 or mailed at least 48 hours prior to the group using the pool.)

GROUP LEADER'S NAME: _____

SCHOOL: _____

MAILING ADDRESS: _____

EMAIL ADDRESS: _____

PHONE NUMBER: _____

NUMBER OF PERSONS ATTENDING

UNDER 8-YEARS _____

9 YEARS – 16 YEARS _____

ANYBODY WITH SPECIAL NEEDS OR MEDICAL CONDITIONS WE SHOULD KNOW ABOUT? IF SO, EXPLAIN: _____

Have you received parental consent for your group to take part in this activity? YES NO

Please use the permission slip we have supplied.

You are responsible for making copies of it.

Please mail to: I-S Fitness & Aquatic Center

445 S. Jackson St.

Iola, WI 54945

NUMBER OF LEADERS _____

ADDITIONAL INFORMATION _____

I AGREE THAT THE ABOVE INFORMATION IS CORRECT AND WILL ENSURE THAT MY GROUP WILL BE TOLD THE RULES OF THE FACILITY. I ALSO AGREE THAT I HAVE READ THE GROUP SWIMMING POLICIES AND WILL ABIDE BY ALL THE RULES AND POLICIES.

GROUP LEADER'S SIGNATURE: _____

DATE: _____