

## Iola-Scandinavia School District – Other Educational Advancement Project

*The Board of Education supports the need for certified personnel to keep abreast of new ideas and techniques in the field of education through continued training. To that end, the Board may, at its discretion, offer teachers alternative opportunities for supplemental pay on the salary schedule for attendance at approved non-credit seminars, courses, conferences, training, and institutes.*

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Name: \_\_\_\_\_

Project Title: \_\_\_\_\_

Is this project request part of a Professional Development Plan (PDP) for DPI Licensure?    **YES**        **NO**

1. Complete and submit the professional development request form (if applicable)
2. Attach to this form with the following documentation:
  - Summary/overview of professional development project including an approximate timeline of when the project will begin and be completed and number of hours involved in your training.
  - Description of training (dates, locations, costs associated with training) and timeline for sharing/training other staff members.
  - Description of how this project will impact student learning, support the professional development of other staff members (how many, what levels or curricular areas) and fits into district goals/initiatives.
3. At the conclusion of a project, submit a verification summary (including, but not limited to)
  - Total hours invested (including prep and collaboration / training staff)
  - Reflection of who benefitted from this project, how you evaluated its success, and if you will continue the project into the future.
  - Projects must be completed for Board approval by August 1<sup>st</sup> to obtain the requested amount (credit equivalency) on the salary schedule for the following school year.

Note: Project requests that are part of an initial Educators Professional Development Plan (PDP) will be credited as part of the 6 credits granted at the completion of the PDP approval process.

Professional Educators who submit a project as part of a professional development plan (PDP) request to renew DPI licensure shall have the number of equivalent credits determined by the District Administrator and granted after successful completion of the PDP process.

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Building Principal Approval: \_\_\_\_\_

Date: \_\_\_\_\_

District Administrator Approval: \_\_\_\_\_

Date: \_\_\_\_\_

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Board of Education Approval Date: \_\_\_\_\_

Credit Equivalent: \_\_\_\_\_